

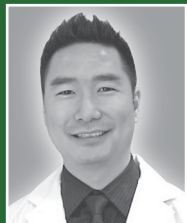
## Executive



**PRESIDENT - Glenn Knowles**  
GEM CHOCOLATES  
2029 West 41st Ave V6M 1Y7  
Tel 604-263-9878



**PAST PRESIDENT - Colin Holyk**  
KERRISDALE PHARMACY  
5591 West Blvd V6M 3W6  
Tel 604 261-0333 Fax 604 261-0311



**VICE-PRESIDENT - Sherman Tung**  
EYELAB  
2369 West 41st Ave. V6M 2A3  
Tel 604-260-1166



**TREASURER - Bill Bai**  
CIBC  
2281 West 41st Ave. V6M 1Z8  
Tel 604-257-1177 馮 Fax 604-257-8099



**SECRETARY - Linda Hudson**  
KERRISDALE CAMERAS  
2170 West 41st Ave. V6M 1Z1  
Tel 604-263-3221

## Kerrisdale Business Association

### 2021-2022 Board of Directors

**Andrea Davies**

**HAGER BOOKS**

2176 West 41st Ave V6M 1Z1

Tel 604-263-9412

Fax 604-263-1314

**Leo Franken**

**THE SPECTACLE SHOPPE**

5683 West Boulevard V6M 3W7

Tel 604 263-2628

**Danny Goepel**

**COBS BREAD**

2174 West 41st Ave. V6M 1Z1

Tel 604-261-5383

**Ross Hill**

**HILL'S OF KERRISDALE**

2125 West 41st Ave. V6M 1Z6

Tel 604-266-9177

Fax 604-266-6834

**Mike Jagger**

**PROVIDENT SECURITY**

**& EVENT MANAGEMENT**

400-2309 West 41st Ave. V6M 2A3

Tel 604-664-1087

Fax 604-664-7669

**Moshe Mastai**

**MOSHE MASTAI HOLDINGS**

1276 West 26th Ave. V6H 2A9

Tel 604-805-1255

**Irena Pollak**

**VANCITY**

2380 West 41st Ave. V6M 2A4

Tel 604-877-7153

Fax 604-877-7915

**Pierre St. Denis**

**CLASSICS ANTIQUES**

**& FINE DÉCOR**

5685 West Blvd. V6M 3W7

Tel 604-266-9006



The mandate of the Kerrisdale Business Association is to foster goodwill in the community, promote the business area, contribute towards a safe, well-planned, attractive and friendly environment and to increase the public awareness of Kerrisdale.

Editor: Terri Clark

## KBA Forward Planner

KBA Board Meetings (Members Welcome)	1st Wednesday Monthly (Zoom)
Carnival Days & Parade (Sat. at 10 am)	Friday, April 29 & Saturday, April 30
Music Under the Clock	Saturdays 12-4 pm in July, August
Free Outdoor Movie @ Elm Park	Friday September 9 (Rain Date Sept. 10)
Kerrisdale Days	Friday & Saturday, September 9 & 10
Annual General Meeting	Thursday, September 8, 2022 @ The Arbutus Club
October Halloween On Ice – Free Skate	Sunday, October 30, 5:30 – 7pm
Gliding On Ice – Free Skate	Sunday, December 18, 5:30 – 7pm
Christmas In Kerrisdale (Saturdays)	December 3, 10, 17 (& 23 Horse & Carriage)

Mark these dates on your calendar and remember to support these popular events through easy-to-participate sponsorship programs from balloons to live entertainment!

Thursday, September 8, 2022

At 6:30 pm at The Arbutus Club

Please distribute this AGM notice  
to your Owner/Manager



# Kerrisdale Business Association Annual General Meeting

Thursday, September 8,  
2022 at 6:30 pm

Canapes and  
hosted Bar

The Arbutus Club, 2001 Nanton Street  
Business Meeting at 7:00 pm



### GUEST SPEAKER

Ken Sim, Mayoralty  
Candidate for the  
ABC Party

View the Audited Statement at  
[www.kerrisdalevillage.com](http://www.kerrisdalevillage.com)

### AGENDA ITEMS

Election of Board Members  
Budget Approval 2023-2024  
( NO INCREASE )

Kerrisdale Business Association

Kerrisdale P.O. Tel 604 266-9875

P.O. Box 18068, Vancouver, BC, V6M 4L3

[www.kerrisdalevillage.com](http://www.kerrisdalevillage.com)

Twitter: @KerrisdaleKBA

Facebook.com/KerrisdaleBusinessAssociation

Instagram.com/KerrisdaleBusinessAssociation

All Business  
Members  
Welcome!

Learn More about  
the Kerrisdale Business  
Association

Hear About the  
BIA's Achievements

Get Involved  
With the KBA Board and  
share your good ideas!

What's in this Package

What's in this Package

- Notice of Annual General Meeting for Kerrisdale Business Association
- Agenda for the AGM September 8, 2022
- Minutes for the AGM September 9, 2021
- Proposed Budget for April 1, 2023 - March 31, 2024
- Financial Statements for April 1, 2021 - March 31, 2022
- Nominations From the Floor for the KBA Board of Directors
- Membership Application
- Proxy Voting Form
- Forward Planner 2022
- Current Board Members of the Kerrisdale Business Association

Nomination to the Board of Directors

Nomination to the Board of Directors

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Status:    Owner ☐            Tenant ☐

Term:        1 Year ☐            2 Years ☐

Bio: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Interests:   Security ☐        Beautification ☐        Events/Promotion ☐  
                 Welcome Wagon ☐        Finance ☐        Membership ☐

Seconded by two (2) members of the Kerrisdale Business Association:

1. \_\_\_\_\_ 2. \_\_\_\_\_  
*Signature*                      *Phone*                      *Signature*                      *Phone*

To be considered for nomination, please return by Wednesday, August 24, 2022 to:

**The Kerrisdale Business Association**  
**Kerrisdale P.O., P.O. Box 18068,**  
**Vancouver, BC, V6M 4L3**

## Membership Application / Proxy Form

# Membership Application

The following application must be completed annually in order to qualify as a member in good standing of the Kerrisdale Business Association. This will entitle the undersigned to vote at the upcoming Annual General Meeting.

Please complete your form by Wednesday, August 24 and return by mail to: Kerrisdale Business Association, Kerrisdale PO; PO Box 18068, Vancouver, BC V6M 4L3; Or email to: [terrclark@telus.net](mailto:terrclark@telus.net)

Company/Business: \_\_\_\_\_

**Business Tenant** ☐ **Property Owner** ☐

Property Address: \_\_\_\_\_

**Contact Name:** \_\_\_\_\_ **Position:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_ **Postal Code:** \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Website: \_\_\_\_\_

Signature: \_\_\_\_\_

## Proxy Form

The undersigned, being a member in good standing of the Kerrisdale Business Association, hereby appoints the following person \_\_\_\_\_ of \_\_\_\_\_ or, failing him/her, \_\_\_\_\_ of \_\_\_\_\_ as proxy holder, to attend, act and vote on behalf of \_\_\_\_\_ at the Annual General Meeting of the Kerrisdale Business Association, to be held on September 8, 2022 and any adjournment thereof.

Member Name: \_\_\_\_\_ Business: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Note:** Every member has a right to appoint a proxy holder to attend, act and vote for him/her at the Annual General Meeting of the Kerrisdale Business Association.

# Agenda

# Kerrisdale Business Association Annual General Meeting

September 8, 2022

Meeting 7:00 pm, The Arbutus Club

Proposed Budget 2024 - April 1, 2023 to March 31, 2024			
	Actual - Audited March 31, 2022	Adjusted 5 year plan Budget March 31, 2023	5 Year Plan Budget March 31, 2024
<b>REVENUE</b>			
<b>Levy Revenue</b>			
Business Improvement Association Levy	\$365,000	\$365,000	\$365,000
<b>Non Levy Revenue</b>			
Graffiti Abatement Grant - new	10,000	10,000	
Interest income			
Other donations			2,000
Fundraising - Carnival Days			1,500
Fundraising - Kerrisdale Days			
<b>Total Revenue</b>	<b>375,000</b>	<b>375,000</b>	<b>368,500</b>
<b>EXPENSES</b>			
<b>Promotion</b>			
<b>Marketing &amp; Advertising</b>			
Advertising	29,965	30,000	50,000
Banners	43,463	30,000	26,500
Newsletter	3,118	2,500	2,000
Posters	5,192	5,500	7,500
Signage	2,221	3,500	3,000
Website	1,812	2,000	2,000
	85,771	73,500	91,000
<b>Events *</b>			
Carnival Days		13,500	20,000
Kerrisdale Days (use \$7,856 non levy balance)	19,551	22,144	30,000
Music Under the Clock	6,312	9,000	6,500
Christmas Event	28,593	30,000	25,000
Christmas Lights Storage & Installation	14,434	15,000	
Free Skate	2,998	4,000	4,000
Donations and other events	5,394		
New Event Developments		11,960	
	77,282	105,604	85,500
<b>Total Promotion</b>	<b>163,053</b>	<b>179,104</b>	<b>176,500</b>
<b>Placemaking</b>			
<b>Maintenance &amp; Beautification*</b>			
Cleanup & Maintenance	16,354	17,000	16,000
Landscaping & Gardens	12,379	15,000	23,000
Graffiti Abatement Grant - new non-levy		10,000	
Water & energy		2,000	2,000
<b>Total Placemaking</b>	<b>28,733</b>	<b>44,000</b>	<b>41,000</b>
<b>Community Safety</b>	<b>100,245</b>	<b>100,000</b>	<b>100,000</b>
<b>Governance and Administration</b>			
<b>Governance</b>			
Meetings & AGM	4,958	6,000	5,500
<b>Administration</b>			
Coordinator	30,000	30,000	30,000
Clerical support	2,810	3,000	2,500
Insurance	2,692	2,853	2,600
Telephone	1,654	1,800	2,600
Office supplies	500	1,000	1,100
WorkSafe	69	100	100
	37,725	38,753	38,900
<b>Legal and Accounting</b>			
Accounting and Legal	4,920	5,330	5,600
Audit	4,613	4,613	4,300
	9,533	9,943	9,900
<b>Total Governance and Administration</b>	<b>52,216</b>	<b>54,696</b>	<b>54,300</b>
<b>Total Expense</b>	<b>344,247</b>	<b>377,800</b>	<b>371,800</b>
<b>Net Income (Loss) before Capital Projects</b>	<b>30,753</b>	<b>(2,800)</b>	<b>(3,300)</b>
<b>Capital Projects</b>	<b>(5,166)</b>		
<b>Surplus (deficiency) of Revenue Over Expenses For the Year</b>	<b>\$25,587</b>	<b>(\$2,800)</b>	<b>(\$3,300)</b>
* Due to COVID-19 safety restrictions, some activities were reduced during the year resulting in a surplus for the year ended March 31, 2022.			
<b>Net Assets - End of year - BIA Fund</b>	<b>\$179,292</b>		
<b>Net Assets - End of year - General Fund (non-levy)</b>	<b>\$17,856</b>		

Minutes from Annual General Meeting 2021		
<b>Kerrisdale Business Association Annual General Meeting September 9, 2021, The Arbutus Club, 7:00 pm</b>		
<b>Present:</b> Ray Mah (Leap Creative), Nathalee Viau (Leap Creative), Mabel Farero(Farero's), Carolynne Palla , Pierre St. Denis (Piere's Antiques), Michael Jagger (Provident), Terri Clark (KBA), Jean Turner (KBA), Bill Bai (CIBC), Lilli Clark(Guest), Andrew Robinson (Magee SS), Andrew Schofield (Magee SS), JanetLivingstone (Accountant), Terry Brookstall (Live Well Exercise Clinic), Robert Lockhart(KCCS), Sherman Tung (EyeLab), Glenn Knowles (Gem Chocolates), Leo Franken (Spectacle Shoppe), Don Downs (Spectacle Shoppe), Moshe Mastai, Ross Hill (Hill's), Linda Hudson (Kerrisdale Cameras), Peter Vaisbord (COV), Tom O'Haire (AustevileProperties).		
Glenn Knowles, KBA President, acted as host and master of ceremonies and welcomed the KBA membership to the Annual General Meeting. Glenn thanked the entire Board for their invaluable assistance throughout the year and reminded members that they are always welcome at our monthly Zoom Meetings.		
<b>Adoption of Minutes</b> <i>September 10th, 2020 Annual General Meeting moved by Glenn Knowles and seconded by Leo Franken; passed unanimously</i>		
<b>President's Report</b> Glenn Knowles commented on this being the second year that we have been dealing with the pandemic and emphasized how well the Village has fared despite many obstacles. Money has been put aside from the past year as most public events, with the exception of security and maintenance, were cancelled. These funds are allowed to be carried over which will assist us in keeping our 'no increase' budget for the next 4 years of our mandate. He also gave special praise to the KBA Board of Directors (asked them all to stand) who juggle their work responsibilities with volunteer community duties for the betterment of the Village of Kerrisdale. In addition, he pointed out the dedication of those who help make the KBA run smoothly through beautification, clerical assistance, graphics work, accounting and security.		
<b>Citizen of the Year Award</b> Glenn outlined the unfailing ingenuity and dedication of Andrew Fulton Robinson, the shop teacher at Magee Secondary School, who is turning the wood from the iconic Kerrisdale Sequoia into beautiful heritage benches.		
<b>KBA Coordinator's Report</b> Terri Clark touched on all the achievements of the Kerrisdale Business Association through its beautification and numerous publications that featured slimmed down promotions urging people to shop with care in Kerrisdale. Additional Christmas motif lights in 2020 brightened up the high street despite the pandemic. In early summer the KBA participated in a citywide <i>Summer Patio</i> promotion which highlighted over 18 of our new outdoor spaces. Then we kick started the popular summer Saturday <i>Music Under the Clock</i> events were received with enthusiasm and dance along groups. This weekend we will be dipping our toes back into the event stream with our <i>Free Movie at Elm Park</i> and <i>Kerrisdale Days</i> with bands, singing quartets and the popular horse & carriage ride. We look forward to a bustling fall and holiday season.		
<b>Budget Process Explained</b> Glenn Knowles explained the budgeting process. He thanked Janet Livingstone for her efforts preparing the budget and highlighted the fact that the KBA has one of the lowest administration budgets in the city, largely attributable to the hard working KBA Board members. Tonight will consider our upcoming budget.		
<b>Budget Approval for 2022-2023</b> <i>Glenn Knowles moved that the 2022-2023 Budget of \$365,000 be approved. Seconded by Sherman Tung and passed unanimously.</i>		
<b>Presentation of Auditor's Report</b> Glenn Knowles presented the auditor's report of the KBA Financial Statements for the year ending March 31st, 2021 as produced by Campbell, Saunders & Company. <i>Moved by Glenn Knowles and seconded by Leo Franken to accept and approve the Auditor's Report; Passed unanimously.</i>		
<b>Appointment of Auditor</b> Glenn Knowles asked that the KBA members to appoint Campbell Saunders for the coming year. <i>Moved by Glenn Knowles and seconded by Moshe Mastai to appoint Campbell, Saunders &amp; Company as next year's auditor; Passed unanimously.</i>		
<b>Board of Directors Approved</b> <i>Moved by Glenn Knowles and seconded by Ross Hill to accept the list of Board of Directors for the year 2021-2022; Passed unanimously.</i>		
Leo Franken	Andrea Davies	Mike Jagger
Colin Holyk	Irena Pollack	Danny Goepel
Pierre St. Denis	Moshe Mastai	Ross Hill
Glenn Knowles	Bill Bai	Sherman Tung
		Linda Hudson
<b>Guest Speaker</b> Magee Principal Andrew Schofield and support team regarding funding for <i>The Magee-Musqueam Legacy Carving Documentary</i> .		
<b>Adjournment</b> Glenn Knowles <i>moved a motion to adjourn the AGM meeting</i> which was <i>Seconded by Sherman Tung. Passed unanimously.</i>		